

# Square & Round Dance Association of Southern Arizona, Inc.

## Board of Directors Meeting

12:00 pm, May 18, 2019

Old Pueblo Dance Center, 613 E Delano Street

### Minutes

#### Attendance

##### **Executive Board**

Claire Zucker, President

Dale Tersey, Secretary

Karen Plemons, Vice President

Greg Gilbert, Treasurer

##### **Members at Large**

Michaela Ballard

Jan Hall

Kay Tornay

Chris Haynes

Wesley Derbyshire

Maureen Hrabar

Nina Grigsby

Elaine Royer

##### **Club Representatives**

C1-Ders, Jim Young

Swinging Saguaros, Elaine and Bob Royer

Dance Infusion, Holly Bell

Swinging Singles, Al Perry

Green Valley Squares, David Flatt

Tucson Clogging Connection, Shirley Young

Les Dancuers, Ginny Soltys

Tucson Contra Dancers, Warren Deming

Rick-A-Shay, Les Bol

Tucson Twirlers, Terry Hansen

Rincon Country West, Frank Soltys

Voyager Squares, Don Haney

Saguaro Stompers, Tacy Patton

Western Whirlers, Carol Leveratt

##### **Other attendees (some of which came to the work day event and did not attend the meeting)**

Rima Laibow

Al Ashley

Pete and Linda Lewis

Laurie Payne

Missie Melvin

Elena Hartman

Nancy Flatt

Jacob Pog

Andrew Purvis

Rich Tornay

Ron and Helen Koehler

Connie Weiget

Abbie Sorg

Carole and Larry Hays

Steve Richard

Nancy Oth

Steve and Melanie Eglan

##### **Item 1: Welcome and Introductions**

Claire Zucker brought the meeting to order shortly after noon and introductions were made.

##### **Item 2: Approval of the minutes for April 20, 2019**

A motion to approve the minutes was made by Don Haney a second was made by Wesley Derbyshire. No discussion was offered. The meeting minutes were approved unanimously.

##### **Item 3: Updates on last month's business**

Claire Zucker informed the Board about the successful transfer of signatory authority to the new Board of Directors. Warren Deming told the group about property insurance, which has been purchased. He provided Claire Zucker with paperwork to be filed for BOD insurance.

#### **Item 4: Financial Update**

Gregg Gilbert provided an update on the financial status of SARDASA and distributed a summary of income and expenditures. He reported that the April balance was approximately \$47,000.

#### **Added Item: Eva's Cleaning Service Contract**

Claire Zucker added an item to the agenda, which was approval of Eva's Cleaning Service. The contract secured an hourly rate of \$22/hour for the period of June 1, 2019 until May 31, 2020. Services to be rendered were read out loud to the board. The contract was approved by the board unanimously.

#### **Item 5: Website**

Wesley Derbyshire provided an update on the website progress. He described the new portal and stated that it would go live before the end of the week. Discussion was held about how the various calendars work on the website and about the potential to use the site to send out newsletters. The Board expressed sincere gratitude for all of Wesley's work to build the site and successfully transition to the new site.

#### **Item 6: Communicating with SARDASA members**

Claire Zucker discussed the role of club reps both to provide input into SARDASA decision making, but also to communicate SARDASA news back to their club members.

#### **Item 7: To-do list Reminders**

**Governance Committee:** Claire Zucker informed the group that she would be calling a meeting with David Flatt and Ken Levy to do a first pass revision to the ByLaws and Rules. She will report back at the June Board meeting.

**Membership Committee** Claire Zucker will be contacting Nan Abrams to discuss membership in SARDASA and how that relates to the USDA insurance.

**Finance Committee** Gregg Flatt will call a meeting of the Finance Committee, which currently includes Nina Grigsby and Karen Plemons to begin the internal audit process.

**Building Committee** Warren Deming and the building committee, which has been meeting regularly, agreed to get bids for roofing and weather sealing for the building and to report back to the BOD for approval of expenditures in June.

#### **New Business**

#### **Item 8: Hall Rental**

Karen Plemons presented the request by Dance Move Connect for two upcoming weekends

Requested dates: September 27 - 29, 2019 and April 10 - 12, 2020

Schedule requested: Friday, 10 am - 8 pm, Saturday, 11 am - 8 pm, Sunday, 10 am - 7 pm

Karen has been negotiating a modified schedule and has been working with impacted clubs to make sure their needs are met, as well. The BOD agreed that it was too early to give approval for

the April date. They also had a robust discussion about the need to charge appropriately for use on weekends, particularly for a full weekend of use.

**Item 9: SARDASA Membership Sponsorship Request**

Karen Plemons presented her request to gift SARDASA membership to a new club located in the Thatcher area of Arizona in order to support and connect with the new club. The BOD agreed to provide a one year membership to the club at no cost. Karen agreed to inform the club about the BOD decision.

**Item 10: Proclamation Discussion**

Carol Leveratt shared her idea of creating a proclamation for SARDASA that could be posted in the front foyer. The BOD liked this concept and Carol agreed to work with the Governance Committee to ensure it fits well with other guiding documents as they are revised.

**Item 11: May 18 Board Meeting Upcoming Dates**

Claire Zucker suggested moving back to 4<sup>th</sup> Saturdays for the remainder of the year. During the BOD discussion, it was clear that these dates did not work for everyone and that a more robust discussion was needed. The June meeting was set for June 22 at Noon.

**Item 12: Future Agenda Items and Call to the Audience**

Shirley Young introduced a request to approve the clogging festival dates January 9-11, 2020. After discussion, the BOD agreed to postpone this decision until information was clarified about the financial contribution to SARDASA.

**Item 13: Potluck and Work Day Instructions**

Claire Zucker described information about the various work stations and also about the timing and set up for the potluck.

**Item 13: Adjournment**

The meeting was adjourned at 1:10 pm